

## **Leesburg Standing Residential Traffic Committee Minutes of Monday, January 3, 2005**

The Leesburg Standing Residential Traffic Committee met on Monday, January 3, 2005, in the Lower Level Conference Room of the Municipal Government Center, 25 West Market Street, Leesburg, Virginia. The meeting was called to order at 7:18 p.m.

### Members Present

Elizabeth Whiting, Chair  
Vice Chair Sandy Kane  
Councilmember Susan Horne

Ann Bollinger  
Terry Elvers  
Brian Rolston

### Town Staff Present

Mike Bomgardner

### Citizens Present

Craig Lane

### Ad Hoc Committee Members Present

See Item 3

1. *Minutes:* On **motion** by Sandy Kane, **seconded** by Brian Rolston, the **minutes of the December 6, 2004 meeting were unanimously approved** as presented.
2. *Public Comment:* There was no public comment.
3. *Woodlea Manor, Greenway Farms and Bradfield Drive (Country Club Subdivision) Citizen Ad Hoc Committee:* Ad Hoc Committee Chair Al Lewis, with Ad Hoc Committee members Kim Berkey, Marcia Brown, Jim Dennison and Ann Jones, reported that their committee viewed a video of neighborhood conditions produced by Larry Tucker, reviewed studies and marked existing controls on maps staff provided. The subcommittee is leaning toward installing/marking temporary/trial traffic calming measures suggested by the subcommittee that the communities could react to. Jim Dennison indicated that his daughter lived in the vicinity of a neighborhood in which Arlington County had installed a system of measures and his observation over a couple of hours indicated that traffic speed was steady, but reasonable. Liz Whiting indicated that Sandy Kane strongly recommended that the subcommittee survey the Arlington County measures in place and noted that the minutes from December indicated staff willingness to conduct a tour.
4. Mike Bomgardner presented figures VRTA provided for October, November and most of December 2004. Brian Rolston asked that figures be provided for comparative purposes from corresponding months from last year. The Committee agreed that it would be helpful to compare corresponding results from all years in which figures are available.
5. *Smart Trailer and selective enforcement reports:* Mike Bomgardner indicated that he had no report to present on behalf of the Police Department. This will be carried over to the next meeting.

6. *Parking lane installation on Catoctin Circle SW:* Mike Bomgardner reported that a follow-up study would be conducted now that school is back in session and staff will report the results at the next meeting.
7. *Historic District signs on Route 15 north of Town limits:* Mike Bomgardner reported that he had not had any response from Don Paten at VDOT and that he now seems to have joined Marantha Edwards in the list of people whose calls Don Paten does not return. Susan Horne volunteered to place a call to see if this might prompt a response. The plan is to approach VDOT's General Assembly oversight if Councilmember Horne's inquiry does not produce a response.
8. *Pedestrian crosswalk enforcement at Market Street at Wirt and Liberty Streets and at Marshall Street at Autumn Willow Way:* This matter will be carried over to the next meeting in light of Mark McCartney's absence.
9. *LSRTC mid-year budget update:* Mike Bomgardner reported that the Committee's request was in the Town Manager's proposal to the Town Council and that the public hearing on midyear requests is scheduled for Tuesday, January 11, 2005. Liz Whiting stated that the 11<sup>th</sup> is among the dates under consideration for rescheduling a Hillsboro Planning Commission meeting that conflicted with the next Lowenbach Subdivision Subcommittee meeting. (See Item 13.) If she is unable to attend, Sandy Kane offered to make the supporting presentation on behalf of the Committee.
10. *FY '05 Budget Recommendations:* Mike Bomgardner presented photos in the vicinity of the intersection of Ida Lee Drive and North King Street. After discussing the inability to leverage Committee goals with the way-finding sign planned north of the entry into Ida Lee Park and the appropriateness of marking entry into the historic district, on **motion** by Terry Elvers, **seconded** by Sandy Kane, the Committee voted, with Ann Bollinger abstaining, to **recommend installation of a landscaped island as a median island where travel is presently prohibited in North King Street south of Ida Lee Drive and Oakcrest Manor Drive and to direct the Committee Chair to contact the Master Gardeners and Town Parks and Recreation staff regarding their willingness to maintain such a feature after installation.**
11. *Recommendations for FY '06 Budget:* Based upon the December meeting discussion, the target budget request has been set at \$225,000.00. Liz Whiting said she would like to see the South King Street/Fairfax Street landscaped median considered. Committee discussion following Councilmember Horne's inquiry (see Item 19) also suggested that renewing a request for planning a pedestrian/bicyclist safety campaign also would be in order. Committee members are encouraged to study areas of concern and/or potential and bring recommendations to the next meeting, with a view toward developing a

working list of potential projects staff can then work up budget figures for, that the Committee will consider as their FY '06 recommendations.

12. *Update on volume of pedestrians crossing the Bypass:* Mike Bomgardner indicated that Calvin Grow would report on this at the next Committee meeting. Sandy Kane indicated that she believed there was a pedestrian struck in this vicinity recently. Sandy Kane will attempt to gain confirming information before the midyear budget hearing and will contact staff for assistance if she has any problem developing the data.
13. *Lowenbach Ad Hoc Subcommittee update:* Liz Whiting reported that Brian Rolston had attended the first subcommittee meeting. Brian Rolston stated that the neighborhood seemed divided among camps strongly wanting the barricades to be taken down immediately, wanting them to remain in place forever, wanting no changes to the neighborhood, those wanting curb, gutter and sidewalk and somewhere in between. Liz Whiting reported that the apparent coalescing of opinions at the December 15, 2004, meeting was, in her impression, impressive, with working decisions that: (i) a uniform approach to neighborhood improvements was appropriate; (ii) the barricades coming down was an underlying requirement; (iii) the design would be premised on a curb and gutter design, since this required the least right-of-way; (iv) the design template should be for two travel lanes of minimum acceptable width, one parking lane and one sidewalk; (v) sidewalk layout should be adjusted to save existing trees and shrubs where feasible; and (vi) sidewalk and parking lanes should be laid out as much as can reasonably be accommodated consistently with neighborhood preferences.
14. *Report regarding installing larger 25 mph pavement markings on North King Street:* Mike Bomgardner reported that the pavement markings could be doubled to fill the southbound travel lane. The Committee agreed that this would be preferable to the existing “nonstandard” or “wimpy” present marking.
15. *Update of Residential Traffic Management Plan:* This item will be carried forward, with the realization that lessons learned from the SW Ad Hoc and Lowenbach Ad Hoc subcommittees should be kept in mind.
16. *All way stop request at Marshall Drive and Autumn Willow Way:* Mike Bomgardner reported that the Town should hear next week whether or not the School Board would employ crossing guards at this location. If not, flashing lights will be installed. Mike Bomgardner indicated that it appeared that the asphalt season ended before the crossing “cushion” could be installed and that the pavement lane marking, too, will, have to await spring start-up. Brian Rolston was under the impression that no lanes would be painted, while Liz Whiting believed that the Council decision was to mark parking lanes as well

as establish the speed cushion crosswalk, but that no center lines would be marked.

17. *Cost of speed cushion installation:* Mike Bomgardner indicated he had no information to update Calvin Grow's report to the Town Council that a paving contractor used by the Town estimated that such cushions can be installed for \$5,000.00 for the width involved at Marshall Street.
18. *Next meeting date(s):* Both first Mondays in February and March 2005 precede second Tuesdays, which engage staff to serve Council meetings. Accordingly, staff have recommended a February 28 Committee meeting. The Committee agreed to set a February 28 meeting. However, due to the deliberations involved in developing the FY '06 budget request, and the concern that it will need to be in final form sooner than a schedule setting the next meeting for February 28, the Committee agreed that an intermediate meeting should be scheduled if feasible. Liz Whiting will solicit Committee members in this regard via email.
19. *Committee member concerns:* (i) Ann Bollinger reported that Calvin Grow indicated that a replacement sign that will eliminate the black arrow on brown from the sign on East Market Street at Mom's Apple Pie had been ordered. Ann Bollinger also renewed a request that flashing lights alerting traffic to the signal at Meade Drive and South King Street be installed. Susan Horne suggested that the Presidents of the three HOAs in that vicinity write VDOT to support this safety installation. (ii) Susan Horne inquired regarding rules requiring deference to pedestrians entering crosswalks and agreed that a Committee-backed education initiative was appropriate. (iii) Sandy Kane raised concerns regarding Sycolin Road.

The meeting was adjourned at 8:55 p.m. The next firm meeting is Monday, January 31 , 2005 at 7:00 p.m.. (See Item 18.) Staff is to contact Liz Whiting if anything arises needing Committee consideration in the interim.